

EXACT SCIENCES CENTER
GRADUATE PROGRAM IN CHEMISTRY

Notice Nº 11/2020 - PPGM&DQ

Establishes selection rules and procedures for admission in the *Stricto Sensu* Graduate Program in Chemistry, in regular student status.

Considering the COVID-19 pandemic declared on March 12th, 2020;

Considering Executive Act 22/2020 of 03/16/2020, which provides for the suspension of face-to-face activities at the State University of Londrina, and Executive Acts 27/2020, n. 29/2020, n. 30/2020, n. 33/2020 and n.36 / 2020 that extended this suspension, as well as the possibility of further extensions

Considering CEPE Resolution No. 03/2020, which suspended presential academic activities from the *Stricto* and *Lato sensu* Graduate courses at this university;

The Coordinating Committee of the Graduate Program in Chemistry of the Universidade Estadual de Londrina-UEL, in the use of its administrative duties and in accordance with the PROPPG / DPG / DAM Notice, makes public the interested parties the rules and procedures to be obeyed in the selection process to fill regular vacancies in the Masters and Doctorate courses, starting in the first academic period of 2021.

Registrations will be made only via Internet and will be open to candidates who have an undergraduate course that is recognized by the competent body, to comply with CES / CNE Resolution 007/2017.

Before paying the registration fee, the candidate must be aware of the rules of this Notice, make sure that he fulfills or will fill, until the date of registration, all the requirements. There will be no refund of registration fee after it takes effect, whatever the reasons, even if the candidate does not attend the selection.

Questions about the process should be sent to the e-mail spgcce@uel.br

1- Schedule

Procedures	Dates
Registration period	11/23/2020 a 01/15/2021 until 5 PM
Period for sending documents, via e-mail to spgcce@uel.br , to registration approval	11/23/2020 a 01/15/2021 until 5 PM
Divulgation of the approved registrations at the address http://www.uel.br/pos/quimica/portal/	01/20/2021
Selection period for Master and Doctorate	01/22/2021 02/10/2021

Publication of the selection result	02/11/2021
Enrolment period	02/18/2021 to 02/22/2021
Beginning of the classes	03/01/2021

Attention: The candidate must accompany the acts related to the selection process available on the Program website (<http://www.uel.br/pos/quimica/portal>) and must meet the terms and conditions established in this notice and those that are disclosed during the selection process.

2- Registration

Documents must be sent via e-mail to the address spgcce@uel.br according to schedule - item 1. The documentation must be complete, otherwise the candidate will be automatically excluded from the selection process. For further information please call +55 (43) 3371-4711, Monday to Friday from 8:30 AM to 5:30 PM

The e-mail must be identified with the subject "**Regular Registration - "COURSE LEVEL" - "NAME OF THE APPLICANT"**"

There will be no physical delivery of documentation, in person or via post. The documentation must be sent exclusively via e-mail, to the address indicated. The required documentation must be divided into files digitized in PDF format, not exceeding 8MB in each file.

Registrations received in the e-mail after the indicated time will be rejected. Therefore, check your email configuration and adjust for Brasilia (BRA) time.

We will not be responsible for any technical problems which may result in the submission delay after the deadline set out in this Notice.

Files shared on Google Drive or compressed will not be accepted, only attached to the email and in PDF format

3. Registration documents

Master

- a) Completed registration form, which is available at: <http://www.uel.br/proppg/portalnovo/pages/inscricoes-programascursos/inscricoes-por-nivel.php>;
- b) Receipt of the registration fee corresponding to the value of R\$ 162.00 (one hundred and sixty-two reais)
- c) Copy of the passport
- d) Certified copy of the undergraduate diploma (original language)
- e) Certified copy of the certified translation of the undergraduate diploma
- f) Certified copy of the birth or marriage certificate (original language)
- g) Certified copy of the certified translation of the birth or marriage certificate

- h) Copy of the CPF
- i) Copy of the updated student visa.
- j) copy of the documented Curriculum vitae (**attachment I**), which preparation must comply with the order set out in attachment I of this publication;
- k) Acceptance Letter from the supervisor (**attachment II**)

Attention: The candidate who presents a document other than the diploma must be aware that, if approved in the selection process, he/she must present, at the time of the enrollment, a supporting document in which the date of conclusion of the course (month/day/year) must be prior to the enrollment at UEL. Without it, the candidate will not be able to enroll and will lose the right to the vacancie, without refunding the amount of the fee.

Doctorate

<http://www.uel.br/proppg/portalnovo/pages/inscricoes-programascursos/inscricoes-por-nivel.php>;

- b) Receipt of the registration fee corresponding to the value of R\$ 162.00 (one hundred and sixty-two reais)
- c) Copy of the passport
- d) Certified copy of the undergraduate diploma (original language)
- e) Certified copy of the certified translation of the undergraduate diploma
- f) Redable front and back certified copy of the of the master's diploma (original language) and a certified copy of the certified translation of the master's diploma. If the candidate does not yet have the Master's diploma, he must present a defense certificate, indicating the title obtained and the respective date of his homologation (month/day/year). If you are still doing the Master course, you must present a defense prediction certificate, issued by your supervisor.
- g) Certified copy of the birth or marriage certificate (original language)
- h) Certified copy of the certified translation of the birth or marriage certificate
- i) Copy of the CPF
- j) Copy of the updated student visa.
- k) copy of the documented Curriculum vitae (**attachment I**), which preparation must comply with the order set out in attachment I of this Publication;
- l) Acceptance Letter from the supervisor (**attachment II**)

5 - Sending documents

There will be no physical delivery of documentation, in person or by mail. Documentation must be sent exclusively via e-mail to the address spgcce@uel.br.

Attention: Candidates who send incomplete documentation will be automatically excluded from the selection process. In case of withdrawal from the selection process or in any other situation, the registration fee will not be refunded.

6. About the selection

The selection of candidates will be the responsibility of the Program Coordinating Committee, or of the Commission designated by it, and will comprise for the Master, the analysis of the Curriculum Vitae and evaluation of the academic record and, for the Doctorate, the analysis of the Curriculum Vitae.

7. Curriculum Vitae analysis and scoring

For the preparation of the Curriculum Vitae, the candidate must observe the order provided in Annex I of this Publication. The analysis and punctuation of the Curriculum Vitae will be carried out in accordance with the punctuation provided in the Template that is part of this Notice (**Attachment I**).

Only items properly documented will be scored. The analysis and punctuation of the Curriculum Vitae will be carried out by the Selection Examination Committee, in a private session. The Curriculum Vitae with the highest score among the candidates will receive a score of 10.0 (ten) and the rest of the Curriculum Vitae will have the score calculated proportionally.

8. School history analysis and scoring

The candidate's performance coefficient will be evaluated by means of the arithmetic average of grades in subjects, on a scale of 0 to 10.

Calculation of the final average: $[(\text{Grade of the coefficient} \times 5) + (\text{Grade of the curriculum vitae} \times 5)] / 10$.

Candidates will be ranked in descending order from the final average.

Note: The list of approved and alternate candidates will be published in order of classification, according to the vacancies established in the selection notice, for each supervising professor. Whether there are fewer candidates than vacancies, those alternates who exceed the vacancy limit of the would-be supervisor, if they so wish, may contact, in the period 02/11/2021 to 02/18/2021, other advisors with available vacancy. It should be noted that these advisors are under no obligation to accept the guidance of alternate candidates.

9. Location of the selection process:

The selection process will be carried out remotely.

10. Number of vacancies:

Master's: Up to 33 vacancies will be offered, with the distribution among supervisors described below:

Doctorate: up to 22 vacancies

Obs.: The candidate must contact the alleged supervisor to obtain the acceptance letter and be aware of the vacancy limit that the advisor has.

11. Results

The result of the selective process will be displayed in the program website from 4 pm on February 11, 2021.

12. Appel

The candidate who does not agree with the result of the selection process will have a period of 2 (two) working days, from the date of its disclosure, to file an appeal. The request must be addressed to the Coordinator of the Graduate Program, via email spgcce@uel.br) The appeals filed after the deadline will not be admitted, nor analyzed as to the merits. The appeals must be duly substantiated and responses to the appeals filed will be sent to the applicant via email, by the Program Coordination).

13. Enrollment

Approved and classified candidates will be invited to enroll in the program through a Notice published by the Program Coordination on the website <http://www.uel.br/pos/quimica/portal/> and by the Dean of Research and Graduate Studies, starting at 4 pm on February 11, 2021.

14. Final considerations

Omitted cases in this notice will be analyzed by the Coordinating Committee of the Graduate Program in Chemistry at UEL.

Londrina, November 23, 2020

Professor Dr. César Ricardo Teixeira Tarley
Coordinator of the Master and Doctoral Program in Chemistry at UEL

Attachment I

**UNIVERSIDADE ESTADUAL DE LONDRINA
CENTRO DE CIÊNCIAS EXATAS – DEPARTAMENTO DE QUÍMICA
PROGRAMA DE PÓS-GRADUAÇÃO - MESTRADO EM QUÍMICA
ANEXO I**

**GABARITO PARA ANÁLISE E PONTUAÇÃO DO CURRÍCULUM VITAE
ATENÇÃO: MONTAR O CV NA ORDEM ABAIXO E NUMERAR OS DOCUMENTOS
COMPROBATÓRIOS CONFORME ESTE GABARITO**

CANDIDATO(A): _____

1 PRODUÇÃO INTELECTUAL						
Item	Critérios/Quesitos	Pontuação (a)	ocorrência de Quantidade (b)	total de (a) x (b)	Limite por quesito	Pontuação do candidato
1.1 Artigos Publicados na área (utilizar Qualis CAPES - Química)						
1.1.1	Qualis A1	60 pontos/artigo			**	
1.1.2	Qualis A2	55 pontos/artigo			**	
1.1.3	Qualis B1	50 pontos/artigo			**	
1.1.4	Qualis B2	45 pontos/artigo			**	
1.1.5	Qualis B3	40 pontos/artigo			**	
1.1.6	Qualis B4	35 pontos/artigo			**	
1.1.7	Qualis B5	30 pontos/artigo			**	
1.1.8	Qualis C	20 pontos/artigo			**	
TOTAL DO SUBITEM 1.1						
1.2 Trabalhos em Eventos na área						
1.2.1	Publicação de texto completo em anais de eventos nacionais ou internacionais (número de páginas igual ou maior a três)	10 pontos/ocorrência			50	
1.2.2	Publicação de texto completo em anais de eventos regionais ou locais (número de páginas igual ou maior a três)	5 pontos/ocorrência			25	
1.2.3	Publicação de resumo em anais de eventos nacionais ou internacionais	3 ponto/ocorrência			30	
1.2.4	Publicação de resumo em anais de eventos regionais ou locais	1 ponto/ocorrência			10	
TOTAL DO SUBITEM 1.2						
1.3 Produção Técnica na área						
1.3.1	Deposito de registros e patentes de produtos e processos.	20 pontos/ocorrência			**	
TOTAL DO SUBITEM 1.3						
TOTAL DO ITEM 1 = soma dos subitens 1.1 + 1.2 + 1.3 (LIMITE MÁXIMO 700 PONTOS)						

2 OUTRAS ATIVIDADES, TÍTULOS E MÉRITOS

Item	CrITÉrios/Quesitos	Pontuação (a)	Quantidade de ocorrência (b)	Limite por Quesito total de (a) x (b)	Pontuação do candidato
2.1	Participação em eventos, congressos, exposições e feiras	5 ponto/ocorrência		50	
2.2	Organização de eventos, congressos, exposições e feiras	5 pontos/ocorrência		20	
2.4	Cursos ministrados na especialidade com carga-horária mínima de 8 horas	5 pontos/ocorrência		25	
2.5	Participação em cursos na especialidade com duração mínima de 8h	5 pontos/ocorrência		30	
2.6	Prêmios, títulos, homenagens, distinções e laureas outorgados por entidades científicas ou acadêmicas por trabalhos ou atividades na área	5 pontos/ocorrência		20	
2.7	Bolsas acadêmicas comprovadas (PIBIC, IC, etc)	10 pontos/semestre		80	
2.8	Estágio Voluntario	8 pontos/semestre		40	
2.9	Monitoria de disciplina na área	5 pontos/semestre		30	
2.10	Participação em projetos de pesquisa, ensino, extensão ou artístico/cultural, aprovados institucionalmente e concluídos	2 pontos/ocorrência		10	
TOTAL DO ITEM 2 (LIMITE MÁXIMO 300 PONTOS)					
TOTAL DE PONTOS = soma dos itens 1 + 2					
NOTA DA PROVA DE TÍTULO = TOTAL DOS PONTOS / 100					

Attachment II

CARTA DE ACEITE

Centro de Ciências Exatas - Departamento de Química
Programa de Pós-Graduação em Química

À Comissão Examinadora de Seleção do Curso de Mestrado e Doutorado em
Química

CARTA DE ACEITE

Declaro para os devidos fins, que aceito orientar o(a) acadêmico(a)
_____ no curso de Mestrado ou Doutorado em Química
para início no primeiro semestre de 2021.

Londrina, _____ de _____ de 2020.

ORIENTADOR